

CENTRAL REG BD OF ED-02900770 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	CENTRAL REG BD OF ED-02900770	209	02/19/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 02/22/2024 12:19 PM CAP Accepted				
	Corrective Action Plan: Submitted by KEVIN O'SHEA 02/16/2024 12:13 PM The application was corrected on our Food Service system and a letter explaining the change was sent to the Household. Date of correction and date letter was mailed to household was 1/18/24				
	Corrective Action Plan: Rejected by Casey Miller 02/16/2024 10:11 AM Please add a date to your CAP of when the application was corrected and letter sent. The response is acceptable.				
	Corrective Action Plan: Submitted by KEVIN O'SHEA 01/23/2024 10:57 AM The application was corrected on our Food Service system and a letter explaining the change was sent to the Household.				
	Flagged by Casey Miller 01/19/2024 03:56 PM The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. A verification webinar is available under the Training tab in SNEARS for reference. Error: SFA verified one application incorrectly due to a income frequency conversion calculation error.				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	CENTRAL REG BD OF ED-02900770	215	02/19/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 02/16/2024 10:11 AM CAP Accepted				
	Corrective Action Plan: Submitted by KEVIN O'SHEA 01/23/2024 03:44 PM The District will ensure the verification process begins sooner and is completed by November 15th each year going forward				
	Flagged by Casey Miller 01/19/2024 03:57 PM The SFA must complete the Verification Process which includes sending the "Verification Results Letter" (Form 244) by the November 15th deadline. Error: The SFA completed the verification process after the deadline. The Verification Results Letter was sent on December 1st.				
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	CENTRAL REG BD OF ED-02900770	810	02/19/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 02/16/2024 10:11 AM CAP Accepted				
	Corrective Action Plan: Submitted by KEVIN O'SHEA 01/23/2024 03:43 PM District website now contains the updated Civil Rights non-discrimination statement https://sites.google.com/centralreg.k12.nj.us/foodservice/civil-rights?authuser=0				
	Flagged by Casey Miller 01/19/2024 03:57 PM The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is available on the NJDA Forms website. Error: The district website had an outdated version of the non-discrimination statement posted. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	CENTRAL REGIONAL MIDDLE-1742	325	02/19/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 02/16/2024 10:11 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by KEVIN O'SHEA 01/23/2024 10:59 AM				
	Business Administrator will review with submitters about importance of reviewing monthly claim data prior to submission				
Corrective Action History	Flagged by Casey Miller 01/22/2024 11:35 AM				
	Breakfast counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim.				
	Error: SFA entered incorrect paid breakfast counts on the review month reimbursement voucher claim due to misreading a column on the edit check worksheets. The electronic system combined and calculated the counts correctly.				
Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged